

Wedding Coordination Packages

"To Have & To Hold" Full Service Wedding Coordination

- ❖ Assistance with choosing location for ceremony & reception.
- ❖ Unlimited consultation with wedding coordinator.
- ❖ Work within budget given by Bride/Groom and/or families.
- ❖ Private meetings with all vendors with wedding coordinator present.
- ❖ Negotiate all contracts for bridal couple to save time and money.
- ❖ Monthly timelines sent to bridal couple via email to ensure stress free planning.
- ❖ Assist with choosing Wedding Attire for Bride/Groom as well as the Bridal party.
- ❖ Assistance with invitations, guest list and response cards.
- ❖ Organize timeline for day of wedding for all vendors involved.
- ❖ Negotiate with local hotels for out of town guests accommodations.
- ❖ Confirm all details with vendors two (2) weeks prior.
- ❖ Attendance and Coordination of Ceremony rehearsal.
- ❖ Coordination of wedding day events.
- ❖ Responsible for all vendor deliveries on day of wedding as well as set up of entire event.
- ❖ Deliver all final payments and tips to vendors at end of evening as needed.

"With this ring I thee wed" Partial Service Wedding Coordination

- ❖ Unlimited consultation with wedding coordinator.
- ❖ Private meetings with all vendors with wedding coordinator present.
- ❖ Monthly timelines sent to bridal couple via email to ensure stress free planning.
- ❖ Assistance with invitations, guest list and response cards.
- ❖ Organize timeline for day of wedding for all vendors involved.
- ❖ Negotiate with local hotels for out of town guests accommodations.
- ❖ Confirm all details with vendors two (2) weeks prior.
- ❖ Attendance and Coordination of Ceremony rehearsal.
- ❖ Coordination of wedding day events.
- ❖ Responsible for all vendor deliveries on day of wedding as well as set up of entire event.
- ❖ Deliver all final payments and tips to vendors at end of evening as needed.

"I DO" Month of Wedding Services

- ❖ Wedding Coordinator available for initial consultation to discuss all aspects of wedding.
- ❖ Review of vendor contracts.
- ❖ Confirm all details with vendors two (2) weeks prior.
- ❖ Attendance and Coordination of Ceremony rehearsal.
- ❖ Coordination of wedding day events.
- ❖ Responsible for all vendor deliveries on day of wedding as well as set up of entire event.
- ❖ Deliver all final payments and tips to vendors at end of evening as needed.

Package cost: \$550.00

Deposit of \$225.00 due at time of contract signing. Remaining balance due no later than one (1) week prior to wedding.

This package does not include vendor meetings. Therefore all information pertaining to wedding must be given to wedding planner during initial consultation meeting to ensure wedding is flawless.